



CULLMAN COUNTY COMMISSION VACANCY ANNOUNCEMENT

VACANCY	POSTING DATE	CLOSING DATE
NON-EXEMPT POSITION	4/10/2024	POSTED UNTIL POSITION IS FILLED (POSTED FOR A MINIMUM OF 7 DAYS)
JOB TITLE	PARK CSR	
DEPARTMENT	PARKS & RECREATION – SPORTSMAN LAKE PARK	
STATUS	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary/Seasonal	
PAY GRADE	Grade C2, Step 1 (\$11.94/hr)	
POSITION DESCRIPTION	Position will be a Park CSR working at Sportsman Lake Park. Will involve general administrative duties, working park events, daily maintenance of the park and other duties as assigned.	
REQUIREMENTS FOR POSITION	<ul style="list-style-type: none"> • Must have the ability to establish and maintain effective working relationships with other employees and interact with the public in a pleasant and effective manner. • Must have courteous phone manners. • Must have basic computer skills and knowledge of cash register use. • Must have the ability to assist in keeping daily records of money received, making deposits, and taking inventory. • Must be able to work weekends, holidays, etc. in support of Park activities and events. 	
EDUCATION	Must possess a high school diploma or equivalent. Prior experience is preferred.	
HOW TO APPLY	<p>Employment applications are available on our website at www.co.cullman.al.us , or from the Personnel Department at the County Courthouse, 500 2nd Ave SW-Room 109, Cullman, AL 35055.</p> <p>Completed employment application, with current resume (if applicable) must be returned to the Cullman County Commission Personnel Department. May be delivered in person or:</p> <p style="text-align: center;"> Mailed to: 500 2nd Ave SW, Cullman, AL 35055 Emailed to: personnel@co.cullman.al.us Faxed to: (256) 775-4670 The Personnel Department may be contacted at (256) 775-4884 </p>	

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