



## CANCELLATION/FREEZE REQUEST FORM

### MEMBER INFORMATION

Primary Member \_\_\_\_\_ Date \_\_\_\_\_

DOB \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Current Membership \_\_\_\_\_ Term 12M 6M M2M

Are you a Corporate Member? Yes No Employer \_\_\_\_\_

### REASON FOR CANCELLATION/FREEZE

Moving 60 Miles+ Away	No longer Interested in Working Out
Health/Medical	Facility Upkeep: _____
Membership is too Expensive	Financial Hardship
Personal/Family	Products/Services Not Offered
Other: _____	

### FREEZE

A membership must be in good standings, with no outstanding balances, to qualify for a freeze. A \$25 freeze fee will be drafted on the 10<sup>th</sup> of each month. If the freeze is due to health or medical issues, documentation from your physician is required to waive the \$25 hold fee. A freeze may be on your account for a maximum of three (3) months at a time. It is the member’s responsibility to contact CWAC if they would like to extend the freeze beyond the three months. Additional documentation will be required to extend a freeze.

Freeze Effective \_\_\_\_\_ A fee of \$ \_\_\_\_\_ will draft on the 10th of each month.

Membership Reactivates \_\_\_\_\_ PIF Membership New Expiration Date \_\_\_\_\_

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

### CANCELLATION

The agreed upon 6-month or 12-month term must be fulfilled before cancellation. A 30-day notice is required for cancellation. The 30-day notice may be waived if supporting documentation is provided for medical or health concerns, moving 60+ miles away from CWAC, or military activation. Corporate accounts may cancel at the end of the current month unless employer has a defined enrollment period. All dues must be paid before cancellation. All outstanding balances, including late fees, will be subject to collections.

Last Membership Draft \_\_\_\_\_ Cancellation Effective \_\_\_\_\_

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

CWAC Staff \_\_\_\_\_ Date \_\_\_\_\_ Audited \_\_\_\_\_ Date \_\_\_\_\_

Updated in ClubAutomation Y N Notes \_\_\_\_\_

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