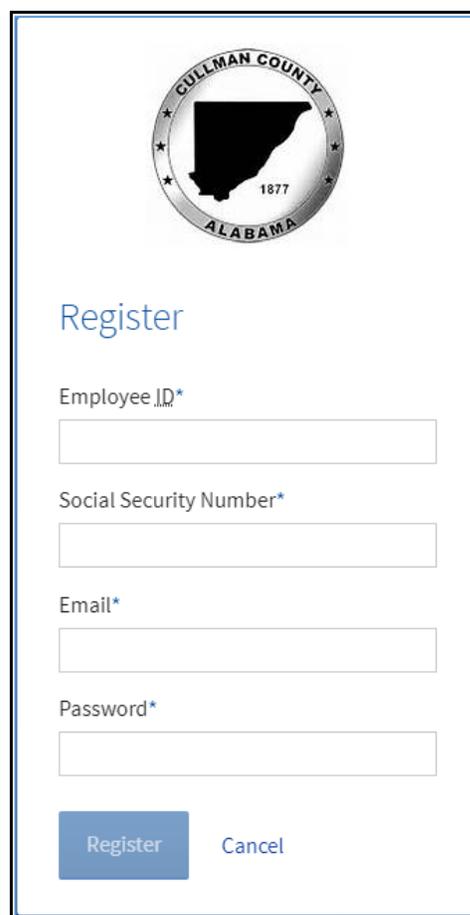# Employee Self-Service (ESS)

As an employee of Cullman County Commission you are eligible to utilize the SmartFusion Employee Self-Service (ESS) Website. You can login to the website and create an account by following the steps below:

ESS Set-up:

https://cullmancountyal.selfservice.us/#/

Use the link above to access ESS. Click on Register to sign up.

Enter Employee ID, Social Security #, an Email address, and set your password – then click Register.

After you register, a notice will automatically be sent to Personnel who will activate your account. You will also receive an email confirmation sent to the address you used to set up the account.   Once your account in activated you will be able to login using the link above. Enter the email address and password you used when setting up the account.

Once you have signed up and entered the site, ESS will allow you to:

- **Leave Tab:**
  - View current leave balances for sick and vacation time (as of last payroll run)
  - View the leave totals you have taken YTD (as of last payroll run)

- **Pay Tab:**
  - View your bi-weekly pay information
  - View your YTD pay information for the current and past year.
  - View your W-2 Form (beginning with the 2018 W-2)
  - View your direct deposit information
  - View your tax withholding information

- **Personal Information Tab:**
  - View personal information such as address, e-mail and phone numbers
  - View job title and hire date