

Employee Name \_\_\_\_\_



# A Guide to Employee Benefit Websites

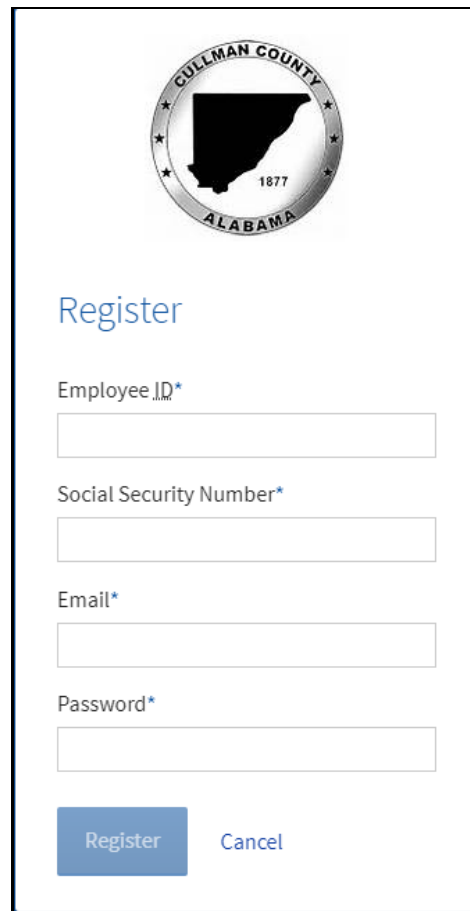
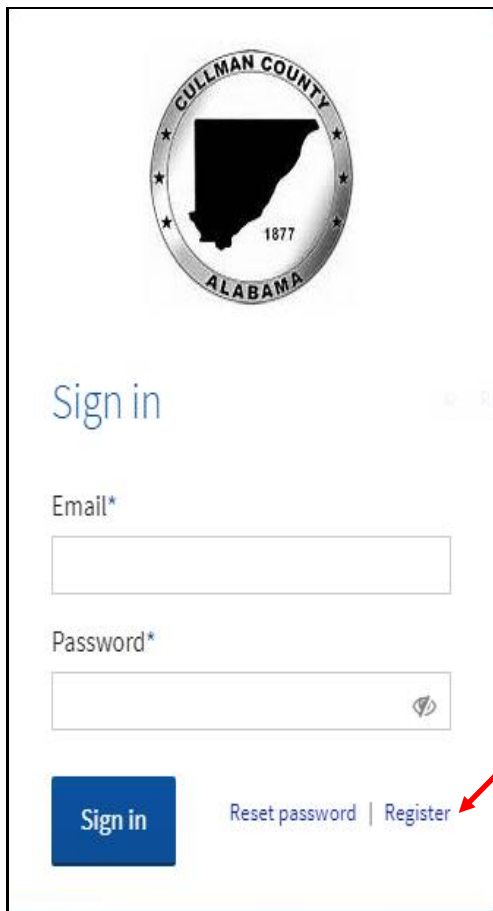


## SmartFusion Employee Self-Service

As an employee of Cullman County Commission you are eligible to utilize the SmartFusion Employee Self-Service (ESS) Website. You can login to the website and create an account by following the steps below:

### ESS Set-up:

<https://cullmancountyal.selfservice.us/#/>



Use the link above to access ESS.  
Click on **Register** to sign up.

Enter **Employee ID, Social Security #,**  
an **Email address,** and set your  
**password** – then click **Register**.

After you register, a notice will automatically be sent to Personnel who will activate your account. Once your account is activated you will be able to login using the link above. Enter the email address and password you used when setting up the account.

Once you have signed up and entered the site, ESS will allow you to:

- **Leave Tab:**
  - View current leave balances for sick and vacation time (as of last payroll run)
  - View the leave totals you have taken YTD (as of last payroll run)
  
- **Pay Tab:**
  - View your bi-weekly pay information
  - View your YTD pay information for the current and past year.
  - View your W-2 Form (beginning with the 2018 W-2)
  - View your direct deposit information
  - View your tax withholding information
  
- **Personal Information Tab:**
  - View personal information such as address, e-mail and phone numbers
  - View job title and hire date

Email: \_\_\_\_\_

Password: \_\_\_\_\_

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Employees may register on the Blue Cross Blue Shield of Alabama website in order to manage their health insurance contracts. Below are some examples of what is available to employees online:

- Claim Statements
- Contract and dependent information
- Order ID cards
- Print Certificates of Creditable Coverage
- Find a doctor, dentist or pharmacy
- Print provider lists
- Summary Plan Description

Employees will also have access to a wide variety of health and wellness information. A few examples are:

- **Baby Yourself**
  - A parental program that offers customers preventive care in the earliest stages of pregnancy
- **Walking Works**
  - Activity Program
- **BeHealthy.com**
  - Online resource for health information and tools to help improve health

Employees may register online at [www.bcbsal.org](http://www.bcbsal.org) by clicking the register button. Information that will be required is the last four digits of your SSN, Group # (29736), Name and DOB. After entering this information you will be prompted to create your user name and password.

User ID: \_\_\_\_\_ Password: \_\_\_\_\_

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As part of your health insurance coverage through Blue Cross Blue Shield of Alabama you also have access to the following services:



Teledoc gives you 24/7/365 access to U.S. board-certified doctors through video or phone visits. It does not replace your primary care physician but is an affordable option for quality care.

Website: [www.Teledoc.com/Alabama](http://www.Teledoc.com/Alabama) Phone: (855) 477-4549

User ID: \_\_\_\_\_ Password: \_\_\_\_\_

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Access Health allows you to visit an Access Health Clinic for fast, convenient medical care. This service is free to you, there is no appointment needed and no waiting in line.

Website: [www.AccessHealthOnline.com](http://www.AccessHealthOnline.com)



## SUPERIOR VISION

See yourself healthy.

Employees may register on the Superior Vision website to obtain information regarding their vision insurance contracts.

Register online at [www.superiorvision.com](http://www.superiorvision.com) by clicking on the Member Login button. Click on the Create a new account button to set up your login. You will be prompted to select Coverage Type (select "I Have Insurance Through My Employer"), enter your last name, the last 4 numbers of your SSN, DOB, and email. You will also create a Username and password.

Below are a few examples of what the Superior Vision website has to offer:

- View benefits and eligibility
- View/Print a list of Superior Vision network providers
- Print ID cards

User Name: \_\_\_\_\_ Password: \_\_\_\_\_

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In today's fast-paced world, juggling work and your personal life – and all the associated demands and pressures – can feel overwhelming. Fortunately you have somewhere to turn – the Employee Assistance Program (EAP).

The EAP helps you resolve personal problems before they negatively affect your health, relationships with others or job performance. You can contact the EAP 24 hours a day, 365 days a year, by calling [\(800\) 925-5327](tel:8009255327). The EAP provides confidential professional counseling, education, and referral services to you and your family members.

The EAP Professionals can help you with a variety of issues such as:

- Marital and family problems
- Alcohol and/or drug abuse
- Depression and anxiety
- Stress related issues
- Emotional problems
- Legal and financial referrals

**Counseling Services:**

- 3 Face-to-face counseling sessions per year
- Free & Confidential – all information is kept strictly between the individual and the counselor. No one has to know and there is no cost.

**Work/Life Services:**

- Eldercare Support Services
- Legal Counseling Services
- Financial Counseling Services
- Community Support Services
- Telephonic and Video Counseling
- Identity Theft Counseling
- Online Services

**Personal Advantage Tool:**

Personal Advantage is an online tool for work-life products on topics such as family life, health, financial, legal and stress. Some popular items on the website include downloadable will kits, financial calculators and parenting articles.

To register for your free account, visit: [americanbehaviorial.personaladvantage.com/register.jsp](http://americanbehaviorial.personaladvantage.com/register.jsp) and use company name: [CullmanCountyCommission](#)

You will then create your unique user name and password to sign in.

**User Name:** \_\_\_\_\_ **Password:** \_\_\_\_\_



The State of Alabama Employees' Retirement System (ERS) was established in 1945 to provide retirement benefits to state employees, state police, and on an elective basis to qualified persons of counties, cities, towns and other quasi-public organizations. Cullman County Commission has elected to participate in the ERS by providing retirement benefits to all qualified Cullman county employees. There are currently two separate active member groups in the ERS.

**ERS Tier 1 Active Members** – Any member of the ERS who had service credit with the ERS prior to January 1, 2013.

**ERS Tier 2 Active Members** – Any member of the ERS who had no service credit with the ERS prior to January 1, 2013.

The RSA website contains information regarding the ERS plan including:

- Plan Documents
- Publications & Forms
- Planning for Retirement information
- Retirement Calculators

You can also use the website to create an online login to view your own personal ERS account. To set up an account with RSA go to their website [www.rsa-al.gov](http://www.rsa-al.gov) then click on Members, then ERS, then either Tier 1 Active Members or Tier 2 Active Members. Follow the link to Member Online Services to register or login to your account.

RSA is located at 201 South Union Street – Montgomery, AL; Phone (877) 517-0020

**User ID:** \_\_\_\_\_

**Password:** \_\_\_\_\_

**PID #:** \_\_\_\_\_



## Nationwide®

The purpose of this deferred compensation 457(b) plan is to allow Cullman County employees to establish a supplemental retirement account. You may establish an account with Nationwide by completing all necessary paperwork (available in the Personnel Department) and returning completed forms to Payroll. Once you have established your Nationwide account you can register online at [www.NRSforU.com](http://www.NRSforU.com). This website allows easy 24/7 web access to your account.

Account actions include:

- Set up Web access to your account
- Find out your account balance
- Make deferral/allocation changes
- Exchange funds or restructure your account
- View fund pricing and performance
- Change your personal information and password

Online planning tools include:

- My Interactive Retirement Planner<sup>SM</sup>
- Account growth estimator
- Take-home pay calculator
- Asset allocation tool

You also have easy phone access at (877) 677-3678. Nationwide Retirement Specialists are available 7:30 a.m. to 5:30 p.m. CST and Customer Service Reps are available 7 a.m. to 10 p.m. CST:

- To take your questions over the phone
- Set up a one-on-one appointment

Our local Nationwide Representative is Martha Sutton. You can reach Martha at (256) 509-1389 or [suttonm2@nationwide.com](mailto:suttonm2@nationwide.com)

User ID: \_\_\_\_\_

Password: \_\_\_\_\_



# Supplemental Insurance

Cullman County Commission offers a variety of supplemental benefits to our employees. These benefits include Whole Life and Term Life Insurance, Cancer Insurance, Accident Insurance, Disability Insurance, etc. Employees can sign up or make changes to the supplemental plans during the annual open enrollment period which takes place in the month of November each year (with changes effective the following January 1<sup>st</sup>). Below is a list of the companies we have a payroll deduction relationship with. All of these companies maintain a web access allowing you to go online and set up a login to be able to view and manage your accounts.



Colonial Life Insurance: [www.coloniallife.com](http://www.coloniallife.com)

Local contact: Chris Culpepper; Phone (205) 595-2267; Cell (205) 914-6586

User Name: \_\_\_\_\_ Password: \_\_\_\_\_

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Liberty National Life Insurance: [www.libertynational.com](http://www.libertynational.com)

Local contact: Liberty National; Phone (256) 739-1000

User Name: \_\_\_\_\_ Password: \_\_\_\_\_

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Aflac Insurance: [www.aflac.com](http://www.aflac.com)

Local contact: Ricky Gibbs; Phone (256) 796-6925; Cell (256) 338-7602

User Name: \_\_\_\_\_ Password: \_\_\_\_\_

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National Teachers Insurance: [www.ntalife.com](http://www.ntalife.com)

Local contact: Danny Duckworth; Phone (205) 601-8098

User Name: \_\_\_\_\_ Password: \_\_\_\_\_

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## Discount Programs

Several companies offer discounts to Cullman County employees. See their descriptions below, as well as how to sign up for these benefits.



AirMedCare Network is the largest Air Ambulance Membership Network in the United States. An AirMedCare Network membership automatically enrolls you in all provider membership programs (Air Evac Lifeteam, REACH Air Medical Services, Med-Trans Air Medical Transport and EagleMed) giving you membership coverage in over 220 locations across 32 states. All AirMedCare Network service providers work cooperatively to provide the highest levels of care to you and your family. As an AirMedCare Network member you will have no out-of-pocket expenses related to your flight if you are flown by any AirMedCare Network participating provider.

Annual Membership fee is \$65 per household with additional discounts for multi-year memberships. Contact LaTere Jones at (205) 303-05371 or [LaTere.Jones@amgh.us](mailto:LaTere.Jones@amgh.us) for more information or to sign up for this service.



As an employee of Cullman County Commission, you may be eligible for an **18% discount** as a member of the Alabama Government Employees Group.

To sign up for this discount:

- Log on to [www.verizonwireless/getdiscounts](http://www.verizonwireless/getdiscounts)
- Enter your county email address (ex: [jdoe@co.cullman.al.us](mailto:jdoe@co.cullman.al.us) )
- Or you can complete the "Discount Eligibility Form" online if you do not have a county email address.



AT&T gives Cullman County employees a **17% discount** on the monthly service charge of qualified wireless plans.

To purchase online:

- Visit [www.att.com/wireless/cullmancountyal](http://www.att.com/wireless/cullmancountyal)
  - If you visit a local AT&T store, please have proof of eligibility (an employee badge and/or a pay stub).
  - Mention Discount Code: FAN3969054
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As a member of the Alabama County Commission Association (ACCA) Cullman County Commission employees have the opportunity to sign up for a Travel Savings Program through Snazzy Traveler. This program is free for county employees (\$99 value) and allows you to save up to 75% on travel.

To sign up:

- Visit [www.SnazzyTraveler.com/acca](http://www.SnazzyTraveler.com/acca)
  - Use Promo Code: ACCATravel
-

You may have other online sites that utilize a user name and password for access. Use the space below to record those logins for future reference.

**Name of Company/Service:** \_\_\_\_\_

**User Name:** \_\_\_\_\_ **Password:** \_\_\_\_\_

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**Name of Company/Service:** \_\_\_\_\_

**User Name:** \_\_\_\_\_ **Password:** \_\_\_\_\_

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**Name of Company/Service:** \_\_\_\_\_

**User Name:** \_\_\_\_\_ **Password:** \_\_\_\_\_

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**Name of Company/Service:** \_\_\_\_\_

**User Name:** \_\_\_\_\_ **Password:** \_\_\_\_\_

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**Name of Company/Service:** \_\_\_\_\_

**User Name:** \_\_\_\_\_ **Password:** \_\_\_\_\_

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If you have any questions regarding your Cullman County benefits or need assistance registering on any of the benefit websites contact Human Resources.

**Judy Bradford**

Human Resources Manager

(256) 775-4884

[jbradford@co.cullman.al.us](mailto:jbradford@co.cullman.al.us)

**Christa Thompson Maxwell**

Payroll Specialist/Asst HR Manager

(256) 775-4879

[cthompson@co.cullman.al.us](mailto:cthompson@co.cullman.al.us)