



# CULLMAN COUNTY COMMISSION

## VACANCY ANNOUNCEMENT

| VACANCY                   | POSTING DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CLOSING DATE                                                        |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| NON-EXEMPT POSITION       | 10/5/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | POSTED UNTIL POSITION IS FILLED<br>(POSTED FOR A MINIMUM OF 7 DAYS) |
| JOB TITLE                 | PARK CSR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                     |
| DEPARTMENT                | PARKS & RECREATION – OHV PARK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                     |
| STATUS                    | <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary/Seasonal<br>Must be able to work weekends, holidays, etc. in support of Park activities and events.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                     |
| PAY GRADE                 | Grade C2, Step 1 (\$12.42/hr)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                     |
| POSITION DESCRIPTION      | Position will be a Park CSR (Customer Service Representative) working at OHV Park. Will involve general administrative duties, working park events, daily maintenance of the park and other duties as assigned.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                     |
| REQUIREMENTS FOR POSITION | <ul style="list-style-type: none"><li>• Must have the ability to establish and maintain effective working relationships with other employees and interact with the public in a pleasant and effective manner.</li><li>• Must have courteous phone manners.</li><li>• Must have basic computer skills and knowledge of cash register use.</li><li>• Must have the ability to assist in keeping daily records of money received, making deposits, and taking inventory.</li><li>• Must be able to work weekends, holidays, etc. in support of Park activities and events.</li></ul>                                                                                                                                        |                                                                     |
| EDUCATION                 | Must possess a high school diploma or equivalent. Prior experience is preferred.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                     |
| HOW TO APPLY              | <p>Employment applications are available on our website at <a href="http://www.co.cullman.al.us">www.co.cullman.al.us</a> , or from the Personnel Department at the County Courthouse, 500 2<sup>nd</sup> Ave SW-Room 109, Cullman, AL 35055.</p> <p>Completed employment application, with current resume (if applicable) must be returned to the Cullman County Commission Personnel Department. May be delivered in person or:</p> <p style="text-align: center;">Mailed to: 500 2<sup>nd</sup> Ave SW, Cullman, AL 35055<br/>Emailed to: <a href="mailto:personnel@co.cullman.al.us">personnel@co.cullman.al.us</a><br/>Faxed to: (256) 775-4670<br/>The Personnel Department may be contacted at (256) 775-4884</p> |                                                                     |

***Cullman County Commission is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability, or any other protected status.***