



CULLMAN COUNTY COMMISSION

VACANCY ANNOUNCEMENT

VACANCY	POSTING DATE	CLOSING DATE
NON-EXEMPT POSITION	10/21/2026	POSTED UNTIL POSITION IS FILLED (POSTED FOR A MINIMUM OF 7 DAYS)
JOB TITLE	PERSONAL PROPERTY APPRAISER	
DEPARTMENT	REAPPRAISAL OFFICE	
STATUS	☒ Full-time ☐ Part-time ☐ Temporary/Seasonal (Office Hours, Monday-Friday 8:00am -4:30 pm. Occasional overtime may be required.)	
PAY GRADE	Grade C5, Step TBD (based on qualifications and experience)	
POSITION DESCRIPTION	The employee is responsible for inventory review and valuation of business personal property, its assessment, and collection of personal property taxes. The personal property appraiser provides work-related education to the business community and to taxpayers and maintains work-related records thereof. The personal property appraiser may be assigned other duties not specifically included herein.	
REQUIREMENTS FOR POSITION	• Knowledge of County rules, regulations, policies, and procedures. • Ability to communicate effectively with co-workers, the general public and officials. • Knowledge of county municipalities and road system. • Knowledge of the Nitorco/Assurance ad valorem tax CAMA system. • Reading skills to comprehend laws, financial records, and departmental policies and procedures. • Math skills to perform detailed audits. • Knowledge of the <u>Code of Alabama</u> and laws pertaining to the appraisal process. • Writing skills to prepare correspondence, complex reports, e-mail, etc. • Knowledge of laws governing governmental leases and abatements. • Must possess personnel property appraiser certification from the Alabama Department of Revenue or the ability to obtain certification in the time allowed. • Must have a valid driver's license and an acceptable driving record that meets the County insurance carrier's standards for coverage.	
EDUCATION	Must possess a high school diploma and two years' work-related experience (preferred); however, any combination of education and work experience which provide the characteristics listed herein will be considered for employment.	
HOW TO APPLY	Employment applications are available on our website at www.co.cullman.al.us , or from the Personnel Department at the County Courthouse, 500 2nd Ave SW-Room 109, Cullman, AL 35055. Completed employment application, with current resume (if applicable) must be returned to the Cullman County Commission Personnel Department. May be delivered in person or: Mailed to: 500 2nd Ave SW, Cullman, AL 35055 Emailed to: personnel@co.cullman.al.us Faxed to: (256) 775-4670 The Personnel Department may be contacted at (256) 775-4884	

Cullman County Commission is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability or any other protected status.